

**BOROUGH OF MENDHAM
REORGANIZATION MEETING OF THE MAYOR AND COUNCIL**

**JANUARY 7, 2022 - 7:00 PM
Mendham Firehouse**

AGENDA

1. CALL TO ORDER

2. FLAG SALUTE AND MOMENT OF SILENCE

3. OPEN PUBLIC MEETINGS ACT STATEMENT

Notice of this Reorganization Meeting of the Mayor and Council of the Borough of Mendham was published in the Daily Record and Star Ledger, posted in the Phoenix House, and was filed in the Office of the Borough Clerk in accordance with the Open Public Meetings Act. Official action will be taken at this meeting.

4. INVOCATION

Reverend Julie Haspel, Pastor of the Grace Lutheran Church in Mendham

5. STATEMENT OF DETERMINATION OF THE MORRIS COUNTY BOARD OF CANVASSERS

The official Statement of Determination sealed by the Morris County Board of Canvassers confirmed that Steven Andrew and P. Brennan Reilly III were re-elected to the Mendham Borough Council at the November 2, 2021 General Election.

6. ADMINISTRATION OF THE OATHS OF OFFICE – ELECTED OFFICIALS

Mayor Christine Serrano Glassner will administer the oaths of office to:

Steven Andrew, Mendham Borough Council

P. Brennan Reilly III, Mendham Borough Council

7. ROLL CALL

Mayor Christine Serrano-Glassner
Council Member Steven Andrew
Council Member John Andrews
Council Member Brad Badal
Council Member James Kelly
Council Member Mary Sue Martin
Council Member Brennan Reilly

8. MAYOR’S WELCOME

9. ADOPTION OF COUNCIL BY-LAWS FOR CALENDAR YEAR 2022

001-2022 RESOLUTION ADOPTING THE BY-LAWS OF THE BOROUGH COUNCIL FOR CALENDAR YEAR 2022

10. APPOINTMENT OF COUNCIL STANDING COMMITTEES FOR CALENDAR YEAR 2022

[Mayoral appointments with Council approval pursuant to Article V of the Council By-laws]

a. **Finance Committee**

James Kelly, Chair Brad Badal John Andrews

b. **Public Safety Committee/Board of Health Liaison**

Mary Sue Martin, Chair John Andrews Brennan Reilly

c. **Recreation Committee/School Boards Liaison**

Brennan Reilly, Chair Mary Sue Martin Steve Andrew

d. **Personnel Committee/Volunteer Projects Liaison**

John Andrews, Chair Steve Andrew James Kelly

e. **Public Works & Utilities**

Brad Badal, Chair James Kelly Brennan Reilly

f. **Land Use Committee**

Steve Andrew, Chair Brad Badal Mary Sue Martin

11. NOMINATION AND ELECTION OF COUNCIL PRESIDENT FOR CALENDAR YEAR 2022

[Nomination and Election to be made by Council motion]

12. APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES

Appointments to the Board of Health [Council Motion required]

Name	Position	Term Expires
Laura Gill	Regular Member	12/31/2022
Laura Montenegro	Regular Member	12/31/2022
John Nosta	Regular Member	12/31/2023
Dr. Marilyn Althoff*	Regular Member	12/31/2024 [fill unexpired term]
Ted Rostiac*	Regular Member	12/31/2024
Melissa Young	Alternate Member	12/31/2022
Ed Brooks*	Alternate Member	12/31/2024

* newly appointed ** re-appointed to new term

Appointments to the Environmental, Open Space & Shade Tree Committee (ECOSST) [Mayoral appointments]

Name	Position	Term Expires
Tim Foerster*	Shade Tree	12/31/2024
Bob Brooks*	Shade Tree	12/31/2022
Lawrence Morris*	Shade Tree Alternate	12/31/2024
Eric Arena	Environmental Commission	12/31/2024
Thomas Wells*	Environmental Commission	12/31/2024
Ted Metzler*	Environmental Commission	12/31/2023
Marian Mundy*	Environmental Commission	12/31/2023
[TBD]	Joint Land Use Board Member	12/31/2023
Ann Tracy*	Environmental Commission	12/31/2022
Dave Tracy*	Alternate Member	12/31/2022
Amy Beers Golier*	Alternate Member	12/31/2024

* newly appointed ** re-appointed to new term

Appointments to the Historic Preservation Commission [Mayoral appointments]

Name	Position	Term Expires
Dan Encin*	Class A	12/31/2025
Tony Maresca	Class B	12/31/2024
Scott Van Arsdale	Class B	12/31/2022
Addie Shafran	Class C	12/31/2024
Nancy Rodrigues*	Class C	12/31/2025
Mark Tosso*	Alternate Member	12/31/2023
Ryan Mullany*	Alternate Member	12/31/2023 [fill unexpired term]

* newly appointed ** re-appointed to new term

Appointments to the Joint Land Use Board [Mayoral appointments]

Name	Position	Term Expires
Christine Serrano Glassner	Class I	Concurrent with office
Joyce Bushman	Class II	12/31/2022
Sam Paone	Class IV	12/31/2024
Richard Smith	Class IV	12/31/2024
David Sprandel	Class IV	12/31/2023
Bryan Dick	Class IV	12/31/2023
Robert Ritger**	Class IV	12/31/2023
John Egerter**	Alternate 1a	12/31/2025
Keith Kay**	Alternate 2a	12/31/2024
James Bradley	Alternate 3a	12/31/2022
Marrie Rose Garbacz*	Alternate 4a	12/31/2023
Fred Corona**	Alternate 1b	12/31/2023
Neil Sullivan**	Alternate 2b	12/31/2023
Richard Pace*	Alternate 3b	12/31/2022

* newly appointed ** re-appointed to new term

Council Appointment of Class III Member to the Joint Land Use Board [Council Motion required]

Steven Andrew	Class III – Council Representative	12/31/2022
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Appointments to the Hometown Heroes Banner Committee for Calendar Year 2022 [Mayoral appointments]

[Five members appointed by the Mayor; one member must be an elected official. Membership preference is given to U.S. military veterans and family members.]

Name	Position	Term Expires
James Cillo**	Member	12/31/2022
James Hendron**	Member	12/31/2022
James Laughlin**	Member	12/31/2022
Patricia Serrano**	Member	12/31/2022
John W. Andrews**	Member - Elected official	12/31/2022

** re-appointed to new term

Appointments to the Recreation Committee [Council Motion Required]

[Members appointed by the Mayor with the advice and consent of the Borough Council]

Name	Position	Term Expires
Stephanie Fourie**	Regular Member	12/31/2024
Tim McChesney**	Regular Member	12/31/2024
Ned Panfile	Regular Member	12/31/2023
Kevin Lanahan	Regular Member	12/31/2022
Dianne Ackerman	Regular Member	12/31/2022
Russ Fritz*	Alternate Member	12/31/2023
Rob D’Urso*	Alternate Member	12/31/2022

* newly appointed ** re-appointed to new term

Appointments to the Morris County Community Development Revenue Sharing Advisory Committee (CDRS Committee)

Name	Position	Term Expires
Joe D’Urso*	Representative (Appointed by the Mayor)	12/31/2022
Beatrice Mastracchio*	Representative (Appointed by the Governing Body)	12/31/2022

* newly appointed

13. APPOINTMENT OF OFFICIALS - COUNCIL APPOINTMENTS [Made by Council Motion]

Appointment of Captain of the Mendham Borough First Aid Squad for Calendar Year 2022

[In accordance with §22-3 of the Code of Mendham Borough]

Jon Alperin

Appointment of Fire Official/Fire Marshal for the Borough of Mendham for Calendar Year 2022

[In accordance with §106-5 of the Code of Mendham Borough]

John Zaragoza

14. APPOINTMENT OF OFFICIALS - MAYORAL APPOINTMENTS

Appointment of Fire Chief for the Mendham Borough Fire Department for Calendar Year 2022

[Chapter 20, §20-2 of the Code of Mendham Borough; 1-year appointment]

Michael Orgera

Appointment of Emergency Management Office Co-Coordinator for the Borough of Mendham

[N.J.S.A. Appendix A: 9-33 et seq. and Directive 22 Issued by the State Office of Emergency Management]

Continuing 3-year appointment from January 2021. Term of office ends 12/31/2023]

Mayor Christine Serrano Glassner

Anthony Maresca

Appointment of Deputy Municipal Emergency Management Coordinators for the Borough of Mendham for Calendar Year 2022

[N.J.S.A. Appendix A: 9-33 et seq. and Directive 22 Issued by the State Office of Emergency Management]

John Camoia, Mendham Borough Police Chief

Jeff Cooper, Mendham Borough Department of Public Works Superintendent

Jon Alperin, Mendham First Aid Squad Captain

Michael Orgera, Mendham Fire Department Chief

Paul Cascais

Appointment of Officials to the Municipal Emergency Management Council for the Borough of Mendham for Calendar Year 2022

[N.J.S.A. Appendix A: 9-41, as amended]

Mendham Borough OEM Coordinator - Chair

Mendham Borough Mayor

Borough Administrator

Department of Public Works Superintendent

Mendham Borough Police Chief

Mendham Borough Fire Chief

Mendham Borough First Aid Captain

Bernards Township Health Department representative

West Morris Regional High School District representative

Mendham Borough Board of Education representative

15. ADMINISTRATION OF THE OATHS OF OFFICE (NEWLY-APPOINTED/RE-APPOINTED OFFICIALS PRESENT)

16. **CONSENT AGENDA ITEMS**

The following Items on the Consent Agenda are considered routine and will be acted upon by the Borough Council by a single motion and vote unless a member of the Governing Body requests that an item be removed and considered separately:

APPROVAL OF MINUTES: December 15, 2022 Regular Meeting

RESOLUTIONS:

- #002-2022 RESOLUTION DESIGNATING MUNICIPAL HOLIDAYS FOR CALENDAR YEAR 2022
- #003-2022 ANNUAL SCHEDULE OF BOROUGH COUNCIL MEETINGS FOR CALENDAR YEAR 2022
- #004-2022 RESOLUTION AUTHORIZING DESIGNATION OF NEWSPAPERS FOR CALENDAR YEAR 2022
- #005-2022 RESOLUTION AFFIRMING THE POLICY OF THE BOROUGH OF MENDHAM TO TREAT THE PUBLIC, EMPLOYEES, PROSPECTIVE EMPLOYEES, APPOINTEES, VOLUNTEERS AND CONTRACTORS IN A MANNER CONSISTENT WITH ALL APPLICABLE CIVIL RIGHTS LAWS AND REGULATIONS FOR CALENDAR YEAR 2022
- #006-2022 RESOLUTION AUTHORIZING INTEREST RATE AND PENALTIES ON DELINQUENT PROPERTY TAX PAYMENTS AND DELINQUENT SEWER UTILITY PAYMENTS FOR CALENDAR YEAR 2022
- #007-2022 RESOLUTION AUTHORIZING THE TAX COLLECTOR TO HOLD A TAX LIEN SALE IN CALENDAR YEAR 2022
- #008-2022 RESOLUTION CANCELING OVERPAYMENT OR UNDERPAYMENT OF TAXES, SEWER FEES AND OTHER CHARGES AND FEES IN THE AMOUNT OF \$10.00 OR LESS FOR CALENDAR YEAR 2022
- #009-2022 RESOLUTION ADOPTING A CASH MANAGEMENT PLAN FOR CALENDAR YEAR 2022
- #010-2022 RESOLUTION DESIGNATING MUNICIPAL DEPOSITORIES FOR PUBLIC MONIES AND OTHER FUNDS COLLECTED BY MENDHAM BOROUGH FOR CALENDAR YEAR 2022
- #011-2022 RESOLUTION AUTHORIZING CHECK AND VOUCHER SIGNATURES FOR THE BOROUGH OF MENDHAM FOR CALENDAR YEAR 2022
- #012-2022 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO DORSEY AND SEMRAU LLC FOR MUNICIPAL ATTORNEY SERVICES
- #013-2022 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO NISIVOCCIA LLC FOR MUNICIPAL AUDITING SERVICES
- #014-2022 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO FERRIERO ENGINEERING, INC. FOR MUNICIPAL ENGINEERING SERVICES
- #015-2022 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO JAMES R. WANCHO, P.E. OF PAULUS, SOKOLOWSKI AND SARTOR, LLC IN CONNECTION WITH THE BOROUGH OF MENDHAM WATER RECLAMATION FACILITY
- #016-2022 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO CLEARY, GIACOBBE, ALFIERI, JACOBS LLC FOR MUNICIPAL LABOR ATTORNEY SERVICES
- #017-2022 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO HAWKINS, DELAFIELD AND WOOD, LLC FOR MUNICIPAL BOND COUNSEL SERVICES
- #018-2022 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO SKYLANDS RISK MANAGEMENT, INC. FOR MUNICIPAL RISK MANAGEMENT SERVICES
- #019-2022 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO J. CALDWELL & ASSOCIATES, LLC FOR MUNICIPAL PLANNER SERVICES
- #020-2022 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO STORMWATER COMPLIANCE SOLUTIONS, LLC FOR NJDEP STORMWATER PERMITTING COMPLIANCE CONSULTING SERVICES
- #021-2022 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO MOREHOUSE ENGINEERING, INC. FOR GENERAL SUPPORT OF THE SCADA SYSTEM AT THE WATER RECLAMATION FACILITY
- #022-2022 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO PAULUS, SOKOLOWSKI & SARTOR, LLC FOR INTERIM S-3 LICENSED WASTEWATER OPERATOR AND C-2 LICENSED COLLECTIONS SYSTEMS OPERATOR SERVICES AT THE BOROUGH'S WATER RECLAMATION FACILITY
- #023-2022 RESOLUTION APPOINTING CERTAIN OFFICIALS AND EMPLOYEES FOR THE BOROUGH OF MENDHAM FOR CALENDAR YEAR 2022
- #024-2022 RESOLUTION APPOINTING BRIAN VALLIERE AS ACTING SUPERINTENDENT OF THE WATER RECLAMATION DEPARTMENT FOR THE BOROUGH OF MENDHAM
- #025-2022 RESOLUTION APPOINTING JOYCE BUSHMAN AS COMMISSIONER AND JEFF COOPER AS ALTERNATE COMMISSIONER TO THE MORRIS COUNTY JOINT INSURANCE FUND FOR THE BOROUGH OF MENDHAM FOR CALENDAR YEAR 2022

- #026-2022 RESOLUTION DESIGNATING JEANNE PUGSLEY AS THE PUBLIC AGENCY COMPLIANCE OFFICER FOR THE BOROUGH OF MENDHAM FOR CALENDAR YEAR 2022
- #027-2022 RESOLUTION APPOINTING A CERTIFIED RECYCLING PROFESSIONAL AND A SUSTAINABLE RESOURCE MANAGEMENT PROFESSIONAL FOR THE BOROUGH OF MENDHAM FOR CALENDAR YEAR 2022
- #028-2022 RESOLUTION ADOPTING THE FEE AND RATE SCHEDULE FOR THE BOROUGH OF MENDHAM FOR CALENDAR YEAR 2022

17. RESOLUTIONS REQUIRING SEPARATE APPROVAL

- #029-2022 A RESOLUTION AMENDING RESOLUTION #166-2021 TO CORRECT THE SALARY AND HOURLY WAGE RATES ESTABLISHED FOR THREE POSITIONS
- #030-2022 TEMPORARY GENERAL OPERATING BUDGET FOR CALENDAR YEAR 2022
- #031-2022 TEMPORARY UTILITY OPERATING BUDGET FOR CALENDAR YEAR 2022

18. MAYOR'S MESSAGE

19. PUBLIC COMMENTS

This is an opportunity for the public to comment on any matter or concern. To ensure that every citizen has an opportunity to speak, the Mayor will recognize the individual and ask them to state their name and address for the record. Speakers are asked to limit their comments to five minutes. Please note that Public Comments do not follow a question-and-answer format; however, a member of the Governing Body may offer a brief response when it is helpful to do so.

20. ADJOURNMENT

The next regular meeting of the Mendham Borough Mayor and Council will convene on January 12, 2022 at 7:00 PM in the Garabrant Center, 4 Wilson Street, Mendham.